



# AAA Satellites & Aerials Limited

# Risk Management Policy

**Approved by:** Jack Miles

**Job Role:** Managing Director

**Signed:** *Jack Miles*

**Date:**

**This policy must be reviewed by the following date:** Mar 3, 2027

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| <b>Company Name:</b> | AAA Satellites & Aerials Limited |
| <b>Approved By:</b>  | Jack Miles                       |
| <b>Review Date:</b>  | Mar 3, 2027                      |

## Risk Management

It is our aim to complete suitable and sufficient measures of Risk Management across our business. This includes a robust examination of what, in our work and environment, could cause harm to people. It enables us to determine whether we have taken enough precautions or should do more to prevent harm. It is an important step in protecting workers and our businesses, as well as complying with the law. Risk assessments help us focus on the risks that really matter in our workplaces: the ones with the potential to cause harm. In many instances, straightforward measures can readily control risks.

We recognise that the purpose of our Risk Management system is to identify significant hazards in order to ensure that risks are eliminated or reduced to the lowest reasonably practicable level (where more stringent duties are not enforced).

Our Risk Management system follows a cycle of identifying risk, assessing and evaluating, planning corrective actions to then monitoring and reviewing.

Any task or operation shall be subject to a risk assessment being undertaken before works commence. Where a foreseeable risk is identified, the Site Manager must ensure that a more formal risk assessment is undertaken, and the results of that assessment recorded.

Our target is to:

- Identify significant hazards to health and safety;
- Identify all persons at risk from the hazards identified;
- Ensure that controls are sufficient to reduce risks to acceptable levels;
- Where necessary to ensure that risks are controlled adequately, action further controls;
- Review risk assessments periodically, if the task has changed, following an accident or incident or there is any reason to suspect that an assessment is no longer valid;
- Record an individual risk assessment for each young person (16 -18 years of age) employed;
- Record an individual risk assessment for an Expectant Mother. An initial assessment will be recorded when we are informed. This will be reviewed monthly throughout the pregnancy and any period while she is breastfeeding after return to work;
- Not allow any work to start, on a CDM project where we are the Principal Contractor until we have approved risk assessments for the work;
- Obtain and approve risk assessments from sub-contractors engaged in working on our behalf before allowing work to commence;
- Obtain and approve risk assessments from contractors engaged in working on our premises before allowing work to commence.

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Risk Assessments are communicated to all staff, contractors and affected persons completing the various tasks associated with the works. Risk Assessments will be communicated by various means (Electronically,verbally and on display). During communication, managers are to ensure that the risk assessments are understood by everyone and should consider the different forms of communication required based on the individual.

Risk Assessments are made available for staff to access and review and are urged to raise any concerns with their direct manager or supervisor. These records are retained for a maximum of 5 years or for however long they remain relevant to the business. The assessments are routinely reviewed

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